



Scouts

**CRAWLEY DISTRICT SCOUT
COUNCIL**

ANNUAL ACCOUNTS FOR 2019

CRAWLEY DISTRICT SCOUT COUNCIL

Receipts & Payments Account Summary for the year ended 31 December 2019

	General Funds	Designated Funds	Restricted Funds	Total	Previous Year Total
	£	£	£	£	£
Total receipts for the year	54,423.47	9,954.30	6,060.59	70,438.36	111,151.58
Total payments for the year	(48,421.30)	(11,117.14)	(5,907.50)	(65,445.94)	(77,564.87)
Net receipts (payments) for year	6,002.17	(1,162.84)	153.09	4,992.42	33,586.71
Movement between funds	562.97	2,651.50	(6,907.10)	(3,692.63)	809.95
Funds are no longer split for movement purposes, but are designated appropriately in the system	6,565.14	1,488.66	(6,754.01)	1,299.79	34,396.66
Cash, bank & similar funds brought forward	26,682.24	10,749.77	23,718.84	61,150.85	59,839.15
Reclassification of Short Term Investment as an Investment and not liquid cash					(33,106.85)
Reclassification of Stanfords petty cash as cash asset					21.89
Cash, bank & similar funds carried forward	33,247.38	12,238.43	16,964.83	62,450.64	61,150.85

Account subject to approval by the Trustees & the auditor

CRAWLEY DISTRICT SCOUT COUNCIL

<u>Receipts for year ended</u>	This year	This year	This year	This year	Previous
31 December 2019	General	Designated	Restricted	Total	year Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
<u>MEMBERSHIP SUBS</u>					
Subscriptions 2019	51,948.00			51,948.00	49,978.75
Less unpaid 2nd Crawley	(4,306.50)			(4,306.50)	0.00
Refund to Drake ESU				0.00	(1,121.25)
HQ & County	(38,184.00)			(38,184.00)	(38,388.00)
	9,457.50	0.00	0.00	9,457.50	10,469.50
<u>STANFORD CAMP SITE</u>					
Camping Fees & Pennant Sales	2,726.60			2,726.60	7,143.65
Miscellaneous	540.05			540.05	19.39
Electr. Meter				0.00	43.00
Stanford 100 Club	450.00			450.00	0.00
Archery				0.00	0.00
<u>INVESTMENT INCOME</u>					
Bank interest & Refunds	30.40			30.40	13.95
Scout Assoc. Short Term Investm't				0.00	164.06
<u>DONATIONS / GRANTS</u>					
District Scout Shop	2,000.00			2,000.00	2,000.00
Collections				0.00	0.00
Misc Donations	443.42	3,693.80		4,137.22	5,201.99
Grants				0.00	10,527.95
St George's Day				0.00	0.00
<u>ACTIVITIES</u>					
Chief Scouts Award Events				0.00	0.00
St George's Day				0.00	0.00
AGM				0.00	0.00
Explorers				0.00	34,528.65
Network				0.00	119.94
District Events/Activities	1,557.00			1,557.00	2,356.20
International		1,379.50		1,379.50	13,096.27
<u>SUNDRY RECEIPTS</u>					
Oak Road		0.00		0.00	368.75
Lark Rise		4,881.00		4,881.00	5,912.99
Miscellaneous				0.00	139.00
Gift Aid				0.00	2,817.67
Vehicles	144.00			144.00	0.00
Insurance Claim: Electric Cable	36,906.09			36,906.09	0.00
<u>Training</u>					
Archery				0.00	0.00
Young Leaders				0.00	270.00
<u>SALE OF BADGES</u>					
All Badge sales			6,060.59	6,060.59	5,958.62
<u>CAF</u>					
Return of Capital investment				0.00	10,000.00
Dividend	168.41			168.41	0.00
Totals	54,423.47	9,954.30	6,060.59	70,438.36	111,151.58

CRAWLEY DISTRICT SCOUT COUNCIL

Payments for year ended	This year	This year	This year	This year	Previous
31 December 2019	General	Designated	Restricted	Total	year Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
<u>STANFORD CAMPSITE</u>					
100 Club [Prizes]	100.00			100.00	0.00
Cess Pit Emptying				0.00	160.00
Cleaning				0.00	0.00
Equipment; Purchase	660.00			660.00	
Equipment; Repairs & Maintenance	1,037.12			1,037.12	711.19
Fire Prevention	48.00			48.00	198.30
Gas/Electric [Light & Heat]	60.99			60.99	2,132.99
Insurance	3,249.92			3,249.92	2,180.90
Licenses	121.00			121.00	0.00
Misc	409.28			409.28	166.49
PayPal	17.98			17.98	78.45
Rent	419.25			419.25	563.50
Telephone & Broadband	841.33			841.33	700.78
Water rate	113.40			113.40	417.99
Website				0.00	77.22
Working Parties	114.81			114.81	0.00
<u>Bunk House Project</u>					
Planning				0.00	0.00
Installation				0.00	2,621.84
<u>OAK ROAD</u>					
Rent				0.00	0.00
Cleaning				0.00	135.00
Water rate				0.00	52.03
Light & heat				0.00	19.49
Repairs & maintenance				0.00	0.00
Fire equipment checks				0.00	0.00
Insurance				0.00	0.00
<u>Lark Rise</u>					
Rent		959.82		959.82	1,279.76
Cleaning		780.00		780.00	915.00
Water rate		159.70		159.70	254.94
Gas/Electric [Light & heat]		174.00		174.00	638.72
Repairs, maintenance & equipment		135.59		135.59	955.23
Fire equipment checks				0.00	216.00
Internet		350.05		350.05	433.95
Insurance		965.56		965.56	1,177.20
Misc				0.00	0.00
<u>ACTIVITIES</u>					
St George's day	250.00			250.00	0.00
Explorers	481.71			481.71	34,230.71
Network				0.00	0.00
District Events/Activities	861.43			861.43	1,912.00
Chief Scout's Award Ceremonies	578.26			578.26	1,432.13
International		6,166.42		6,166.42	11,588.69
<u>ADMIN / ESTABLISHMENT</u>					
<u>District General Expenses</u>					
District administration				0.00	229.19
AGM (inc gifts)	290.35			290.35	345.95
Gift Aid		1,426.00		1,426.00	1,242.62
Insurance	84.00			84.00	84.00

CRAWLEY DISTRICT SCOUT COUNCIL

Payments for year ended 31 December 2019	This year General Funds £	This year Designated Funds £	This year Restricted Funds £	This year Total Funds £	Previous year Total Funds £
Meetings/Hospitality/Refreshments	76.60			76.60	3.73
Miscellaneous	1,324.93			1,324.93	60.49
Stanford Electric Cable	36,400.00			36,400.00	0.00
Uniforms	60.00			60.00	0.00
Recruitment				0.00	0.00
<u>Training</u>				0.00	0.00
Archery				0.00	0.00
First Aid	40.36			40.36	0.00
General	190.80			190.80	1,154.85
Young Leaders	106.34			106.34	470.65
<u>OTHER EXPENSES</u>					
Donations (General)				0.00	890.00
Donations (<i>Jim Smith Foundation</i>)				0.00	0.00
Presentations				0.00	0.00
Bank Charges				0.00	9.00
Vehicles	483.44			483.44	1,477.51
<u>PURCHASE OF BADGES</u>					
Badge Purchases (all)			5,907.50	5,907.50	6,346.38
Totals	48,421.30	11,117.14	5,907.50	65,445.94	77,564.87

CRAWLEY DISTRICT SCOUT COUNCIL

STATEMENT OF ASSETS & LIABILITIES

<u>31/12/2019</u>	This year General Funds	This year Designated Funds	This year Restricted Funds	This year Total	Previous year Total
	£	£	£	£	£
Monetary Assets Cash, Bank and similar funds					
Barclays Int'l fund (Note 1)		1,469.17		1,469.17	5,507.58
Campsite Account (Note 2)	2,000.97			2,000.97	904.92
PayPal Campsite Account (Note 2)	597.63			597.63	721.39
Stanford's float (Note 2)	100.00			100.00	21.89
Explorer Bank Accounts (Note 4)			16,490.00	16,490.00	17,361.08
Explorer Petty Cash (Note 4)			474.83	474.83	1,054.76
Barclays Stanford 100 Club	350.00			350.00	-
Bank Current Account - Royal Bank of Scotland	30,198.78	10,769.26		40,968.04	35,579.23
	33,247.38	12,238.43	16,964.83	62,450.64	61,150.85
Investment Assets					
<u>The Scout Association Short Term Invest.</u>	10,169.50	13,982.27	9,164.58	33,316.35	33,106.85
<u>CAF UK Equity Growth Fund (Note 3)</u>					
The movement on this fund is represented by:					
Opening Balance	3,815.15				
Div. income re-invested	645.66				
Sale of Shares	-				
Return of Capital					
Unrealised capital gain/(loss)	-				
Total	4,460.81			4,460.81	3,815.15
	47,877.69	26,220.70	26,129.41	100,227.80	98,072.85
Other Monetary Assets					
Sundry Debtors (Note 6)	-	7,042.50		7,042.50	3,755.00
Crawley District Scout Shop (Note 5)			3,880.79	3,880.79	4,229.99
	47,877.69	33,263.20	30,010.20	111,151.09	106,057.84
Non-Monetary Assets					
Assets for Charity's own use					
Badge Stock Valuation* (Note 7)			4,442.56	4,442.56	4,267.06
	47,877.69	33,263.20	34,452.76	115,593.65	110,324.90
Liabilities					
Accounts Payable	-			-	-
Receipts in advance	-			-	-
Net Assets					
	47,877.69	33,263.20	34,452.76	115,593.65	110,324.90

Stanford camp site:- hut, toilet and shower block, equipment containers, on leasehold land, insured for £493,289 including contents

CRAWLEY DISTRICT SCOUT COUNCIL

NOTES TO STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST. DECEMBER 2019

Note 1

Analysis of Funds

a) Designated

		Account
District Development Fund	£ 7,982.27	Short Term Investments
Explorer Activities	£ 1,753.70	RBS Main Account
Hardship Fund	£ 1,000.00	RBS Main Account
International Fund	£ 1,469.17	Barclays International
Lark Rise Building Management	£ 8,015.56	RBS Main Account
Stanford Relief Fund	£ 6,000.00	Short Term Investments
	£ 26,220.70	

b) Restricted

Grant Holding Fund	£ 3,036.56	Short Term Investments
Grant Holding Fund; Stanford Projects	£ 6,128.02	New fund split off from Grant Holding Fund
District Explorer Units	£ 16,964.83	(See Note 4) TBC
Crawley District Scout Shop	£ 3,880.79	(See Note 5)
	£ 30,010.20	Own ESU Accounts
		Valuation

Note 2

Stanford Campsite Total Cash Asset

Bank Balance	£ 2,000.97
Paypal	£ 597.63
Cash Float	£ 100.00
	£ 2,698.60

Note 3

CAF UK Equity Growth Fund

The Fund consists of 2,313.7756 units valued at £4,460.81 on 31/12/19

Note 4

Crawley Explorer Units

Since the introduction of Explorer Scouts(14 to 18 yr olds) their units have been officially designated as part of the Scout District and not independent charities or parts of Groups. For this reason their monetary assets are included as as Assets of the District.

The Units in Crawley are:

(i) Drake Unit

B/F Dec 2018 £ 8,412.11

		Balance at 31/12/19
Bank	£ -	Barclays
Bank	£ 6,365.64	Santander
Cash	£ -	

Net movement (£2,046.47)

C/F Dec 2019 £ 6,365.64

£ 6,365.64

(ii) James Cook

B/F Dec 2018 £ 218.73

Bank £ -

Net movement (£218.73)

Cash £ -

C/F Dec 2019 £ -

£ -

(iii) Neil Armstrong Unit

B/F Dec 2018 £ 1,720.69

Bank £ 37.50 Barclays

Net movement £7.62

Bank £ 1,522.98 Santander

Cash £ 167.83

C/F Dec 2019 £ 1,728.31

£ 1,728.31

(iv) Sir Ranulf Feines Unit

B/F Dec 2018 £ 4,084.90

Bank £ 4,243.24 Barclays

Net movement £496.10

Bank £ 62.86 Santander

Cash £ 274.90

C/F Dec 2019 £ 4,581.00

£ 4,581.00

(v) Shackleton Unit

B/F Dec 2018 £ 3,979.41

Bank £ - Barclays

Net movement £ 310.47

Bank £ 4,257.78 Santander

Cash £ 32.10

C/F Dec 2019 £ 4,289.88

£ 4,289.88

Total Bank £ 16,490.00

Total Cash £ 474.83

Total Funds **£ 16,964.83**

Note 5 Crawley District Scout Shop

This is a joint venture with 1st Southgate Scout Group which has been trading since 27th November 2004.
The District has a 50% interest in the net worth with a value as at 31st December 2019 of £3,880.79

Note 6 Sundry Debtors

2nd Crawley Scouts charged £4,255 for annual capitation fees, £500 paid in the year. Balance outstanding

(i)	B/F Dec 2018	£ 3,755.00
2nd Crawley	Charged	£ 4,036.50
2nd Crawley	Paid	(£755.00)
6th Crawley	Charged	£6.00
	C/F Dec 2019	£ 7,042.50

Note 7 Badge Stock Valuation

Badges	£4,218.55	Opening Balance	£ 4,267.06
District Badges	£224.01	Purchases	£5,768.50
Total Stock	£ 4,442.56	Receipts	(£5,429.08)
		Stock Gain/(Loss)	(£163.92)
		C/F Dec 2019	£ 4,442.56

Stock loss possibly due to non-payment by groups within the district.
No current way of reconciliation

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2019 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1 to 6.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

Bank Current Account - Royal Bank of Scotland

Name & Signature: M.B. YEARWOOD 

Qualification: FCCA

Address: 19 HEXHAM CLOSE, NORTH

..... WEST SUSSEX

..... RH10 7TZ

Date: 20th March 2020