

CRAWLEY DISTRICT SCOUT COUNCIL

**Receipts & Payments Account Summary
for the year ended
31 December 2018**

	General Funds	Designated Funds	Restricted Funds	Total	Previous Year Total
	£	£	£	£	£
Total receipts for the year	51,274.90	5,912.99	41,074.27	98,262.16	68,062.38
Total payments for the year	(25,551.03)	(9,870.80)	(35,473.33)	(70,895.16)	(66,272.70)
Net receipts (payments) for year	<u>25,723.87</u>	<u>(3,957.81)</u>	5,600.94	<u>27,367.00</u>	<u>1,789.68</u>
Movement between funds (Lark Rise)	(1,312.10)	1,312.10		-	-
Movement between funds (International)	(4,000.00)	4,000.00		-	-
Movement between funds (Misc)	(3,527.87)	3,887.90	(637.95)	(277.92)	(792.39)
	<u>16,883.90</u>	<u>5,242.19</u>	<u>4,962.99</u>	<u>27,089.08</u>	<u>997.29</u>
Cash, bank & similar funds brought forward	20,960.84	14,735.40	24,142.91	59,839.15	58,841.86
Cash, bank & similar funds carried forward	<u>37,844.74</u>	<u>19,977.59</u>	<u>29,105.90</u>	<u>86,928.23</u>	<u>59,839.15</u>

Account subject to approval by the Trustees & the auditor

CRAWLEY DISTRICT SCOUT COUNCIL

Receipts for year ended

31 December 2018

	This year General Funds £	This year Designated Funds £	This year Restricted Funds £	This year Total Funds £	Previous year Total Funds £
<u>MEMBERSHIP SUBS</u>					
Subscriptions 2018	10,469.50		39,509.25	49,978.75	48,720.00
Refund to Drake ESU			(1,121.25)	(1,121.25)	
HQ & County			(38,388.00)	(38,388.00)	(35,670.00)
	10,469.50	0.00	0.00	10,469.50	13,050.00
<u>STANFORD CAMP SITE</u>					
Camping Fees & Pennant Sales	7,143.65			7,143.65	8,583.87
Miscellaneous	19.39			19.39	0.00
Electr. Meter	43.00			43.00	50.00
Archery				0.00	57.26
<u>INVESTMENT INCOME</u>					
Bank interest & Refunds	13.95			13.95	105.35
Scout Assoc. Short Term Investm't	164.06			164.06	164.13
<u>DONATIONS / GRANTS</u>					
District Scout Shop	2,000.00			2,000.00	2,000.00
Collections				0.00	530.00
Misc Donations	5,201.99			5,201.99	698.71
Grants	6,800.00		3,727.95	10,527.95	0.00
St George's Day (<i>Jim Smith Foundation</i>)				0.00	593.30
<u>ACTIVITIES</u>					
Chief Scouts Award Events				0.00	0.00
St George's Day				0.00	0.00
AGM				0.00	66.00
Explorers			34,528.65	34,528.65	17,194.32
Network	119.94			119.94	0.00
District Events/Activities	2,356.20			2,356.20	4,065.58
International				0.00	4,035.51
<u>SUNDRY RECEIPTS</u>					
Oak Road	368.75			368.75	1,850.00
Lark Rise		5,912.99		5,912.99	5,874.00
Miscellaneous	139.00			139.00	395.94
Gift Aid			2,817.67	2,817.67	0.00
Vehicles				0.00	50.00
<u>Training</u>					
Archery				0.00	810.00
Young Leaders	270.00			270.00	470.00
<u>SALE OF BADGES</u>					
All Badge sales	5,958.62			5,958.62	7,418.41
<u>CAF</u>					
Sale of Shares	10,000.00			10,000.00	0.00
CAF Income	206.85			206.85	
Totals	51,274.90	5,912.99	41,074.27	98,262.16	68,062.38

CRAWLEY DISTRICT SCOUT COUNCIL

Payments for year ended	This year	This year	This year	This year	Previous	
31 December 2018	General	Designated	Restricted	Total	year Total	
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
<u>STANFORD CAMPSITE</u>						
Rent	563.50			563.50	550.00	(13.50)
Water rate	417.99			417.99	448.00	30.01
Cess Pit Emptying	160.00			160.00	155.00	(5.00)
District Exp (2017)				0.00	150.80	150.80
Light & Heat	2,132.99			2,132.99	2,704.32	571.33
Insurance	2,180.90			2,180.90	1,774.74	(406.16)
Repairs, Maintenance & Equipment	711.19			711.19	3,796.44	3,085.25
Cleaning				0.00	245.94	245.94
Fire equipment checks	198.30			198.30	247.80	49.50
Telephone & Broadband	700.78			700.78	661.92	(38.86)
Website	77.22			77.22	78.14	0.92
PayPal	78.45			78.45	140.33	61.88
Misc	166.49			166.49	426.37	259.88
<u>Bunk House Project</u>						
Planning				0.00	495.00	495.00
Installation	2,621.84			2,621.84	8,067.70	5,445.86
<u>OAK ROAD</u>						
Rent	206.52			206.52	325.00	118.48
Cleaning	135.00			135.00	692.73	557.73
Water rate	52.03			52.03	135.05	83.02
Light & heat	19.49			19.49	576.31	556.82
Repairs & maintenance				0.00	0.00	0.00
Fire equipment checks				0.00	0.00	0.00
Insurance				0.00	689.20	689.20
<u>Lark Rise</u>						
Rent		1,279.76		1,279.76	1,279.96	0.20
Cleaning		915.00		915.00	722.72	(192.28)
Water rate		254.94		254.94	129.89	(125.05)
Light & heat		638.72		638.72	763.00	124.28
Repairs, maintenance & equipment		955.23		955.23	3,408.82	2,453.59
Fire equipment checks		216.00		216.00	339.20	123.20
Internet		433.95		433.95	777.64	343.69
Insurance		1,177.20		1,177.20	1,138.18	(39.02)
Misc				0.00	0.00	0.00
<u>ACTIVITIES</u>						
St George's day				0.00	159.60	159.60
AGM (inc gifts)	345.95			345.95	1,580.89	1,234.94
Explorers			34,230.71	34,230.71	13,431.60	(20,799.11)
Network				0.00	308.75	308.75
District Events/Activities	1,912.00			1,912.00	4,204.18	2,292.18
Chief Scout's Award Ceremonies	1,432.13			1,432.13	436.58	(995.55)
International		4,000.00		4,000.00	0.00	(4,000.00)
<u>ADMIN / ESTABLISHMENT EXPENSES</u>						
District administration	313.19			313.19	218.15	(95.04)
Insurance	84.00					
Recruitment				0.00	63.99	63.99
<u>Training</u>						
Archery				0.00	2,261.19	2,261.19
First Aid				0.00	500.00	500.00
General	1,154.85			1,154.85	570.71	(584.14)
Young Leaders	470.65			470.65	531.20	60.55
<u>OTHER EXPENSES</u>						
Meetings	3.73			3.73	27.29	23.56
Donations (General)	890.00			890.00	100.00	(790.00)
Donations (<i>Jim Smith Foundation</i>)				0.00	593.30	593.30
Presentations				0.00	43.95	43.95
Bank Charges	9.00			9.00	12.00	3.00
Vehicles	1,477.51			1,477.51	2,128.27	650.76
Gift Aid			1,242.62	1,242.62	910.00	(332.62)
Miscellaneous	60.49			60.49	273.77	213.28
<u>PURCHASE OF BADGES</u>						
Badge Purchases (all)	6,346.38			6,346.38	6,997.08	650.70
<u>CAF</u>						
Return of Capital Fee	628.46			628.46		(628.46)
Totals	25,551.03	9,870.80	35,473.33	70,811.16	66,272.70	(4,538.46)

CRAWLEY DISTRICT SCOUT COUNCIL

STATEMENT OF ASSETS & LIABILITIES
31 December 2018

	This year General Funds £	This year Designated Funds £	This year Restricted Funds £	This year Total £	Previous year Total £	
Monetary Assets Cash, Bank and similar funds						
Bank Current Account - Royal Bank of Scotland (note 7)	23,234.04	5,242.19	5,303.00	33,779.23	6,719.13	(27,060.10)
Campsite Account (Note 2)	904.92			904.92	1,426.76	521.84
Barclays Int'l fund				-	-	-
PayPal Campsite Account	721.39			721.39	44.19	(677.20)
Network Bank Account (Note 6)				-	-	-
Explorer Bank Accounts (Note 4)			17,361.08	17,361.08	17,789.38	428.30
Explorer Petty Cash (Note 4)			1,054.76	1,054.76	916.90	(137.86)
The Scout Association Short Term Invest.	12,984.39	14,735.40	5,387.06	33,106.85	32,942.79	(164.06)
	37,844.74	19,977.59	29,105.90	86,928.23	59,839.15	(27,089.08)
Investment Assets						
<u>CAF UK Equity Growth Fund</u> (Note 3)						
The movement on this fund is represented by:						
Opening Balance		14,236.76				
Div. income re-invested		206.85				
Sale of Shares		(10,000.00)				
Return of Capital		(628.46)				
Unrealised capital gain/(loss)		-				
Total		3,815.15		3,815.15	14,236.76	10,421.61
	37,844.74	23,792.74	29,105.90	90,743.38	74,075.91	(16,667.47)
Other Monetary Assets						
Sundry Debtors	-	3,755.00		3,755.00	-	(3,755.00) 2nd Crawley Capitation
Crawley District Scout Shop (Note 5)			4,229.99	4,229.99	4,406.16	176.17
	37,844.74	27,547.74	33,335.89	98,728.37	78,482.07	(36,942.75)
Non-Monetary Assets						
Assets for Charity's own use						
Stanford's float	21.89					-
Badge Stock Valuation*	4,267.06			4,267.06	4,105.08	(161.98)
	42,133.69	27,547.74	33,335.89	102,995.43	82,587.15	(161.98)
Liabilities						
Accounts Payable	-			-	-	-
Receipts in advance	-			-	-	-
Net Assets	42,133.69	27,547.74	33,335.89	102,995.43	82,587.15	(20,408.28)

Stanford camp site:- hut, toilet and shower block, equipment containers, on leasehold land, insured for £493,289 including contents

* Crawley District Badges £187.20, amalgamated with Badge Secretary stock

CRAWLEY DISTRICT SCOUT COUNCIL

NOTES TO STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST. DECEMBER 2018

Note 1 Analysis of Funds

a) Designated

District Development Fund	£ 7,982.27
Explorer Activities	£ 1,753.70
International Fund	£ 2,885.57
Stanford Relief Fund	£ 6,000.00
Hardship Fund	£ 1,000.00
Lark Rise Building Management	£ 6,658.78
	<u>£ 26,280.32</u>

b) Restricted

Grant Holding Fund	£ 9,434.58	
District Explorer Units	£ 18,415.84	(See Note 4)
Network Unit	-£ 24.64	(See Note 6)
Crawley District Scout Shop	£ 4,229.99	(See Note 5)
	<u>£ 32,055.77</u>	

Note 2 Stanford Campsite Account

£ 904.92
<u> </u>

Note 3 CAF UK Equity Growth Fund

The Fund consists of 2,313.7756 units valued at £3,815.15 on 31/12/18

Note 4 Crawley Explorer Units

Since the introduction of Explorer Scouts(14 to 18 yr olds) their units have been officially designated as part of the Scout District and not independent charities or parts of Groups. For this reason their monetary assets are included as as Assets of the District.

The Units in Crawley are:

			Balance at 31/12/18
(i) Drake Unit	B/F Dec 2017	£ 9,730.92	Bank £ 8,412.11
	Net movement -	1,318.81	Cash £ -
	C/F Dec 2018	<u>£ 8,412.11</u>	<u>£ 8,412.11</u>
(ii) James Cook	B/F Dec 2017	<u>£ 459.60</u>	Bank £ 218.73
	Net movement -	240.87	Cash £ -
	C/F Dec 2018	<u>£ 218.73</u>	<u>£ 218.73</u>
(iii) Neil Armstrong Unit	B/F Dec 2017	£ 1,198.46	Bank £ 1,649.49
	Net movement	522.23	Cash £ 71.20
	C/F Dec 2018	<u>£ 1,720.69</u>	<u>£ 1,720.69</u>
(iv) Sir Ranulf Feines Unit	B/F Dec 2017	<u>£ 2,488.27</u>	Bank £ 2,491.66 Barclays
	Net movement	1,596.63	Bank £ 653.28 Santander
	C/F Dec 2018	<u>£ 4,084.90</u>	Dist a/c £ -
			Cash £ 939.96
		<u>£ 4,084.90</u>	
(v) Shackleton Unit	B/F Dec 2017	<u>£ 4,829.03</u>	Bank £ 3,935.81
	Net movement -	849.62	Cash £ 43.60
	C/F Dec 2018	<u>£ 3,979.41</u>	<u>£ 3,979.41</u>
			Total Bank £ 17,361.08
			Total Cash £ 1,054.76
			<u>Total Funds £ 18,415.84</u>

Note 5 Crawley District Scout Shop

This is a joint venture with 1st Southgate Scout Group which has been trading since 27th November 2004.

The District has a 50% interest in the net worth with a value as at 31st December 2018 of £4,229.99

Note 6 Network Unit

Network is normally the responsibility of the County but following a review in 2006, the option of Network being formed in Districts became available. Crawley District has adopted this more local approach with the formation in 2010 of a Network Unit (18-25 yr olds). Network funds are now held by Crawley District.

(i) Network Unit	B/F Dec 2017	£	52.80	Bank at 31/12/18	£	-
	Net movement	-	77.44	Cash at 31/12/18	£	-
			<u>£</u>			
	C/F Dec 2018	<u>-£</u>	<u>24.64</u>		<u>£</u>	<u>-</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CRAWLEY DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31st December 2018 which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1 to 6.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name & Signature:

Qualification:

Address:

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Date: